

TENDRING DISTRICT COUNCIL

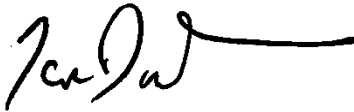
Committee Services  
Room 29  
Town Hall  
Station Road  
Clacton-on-Sea  
Essex  
CO15 1SE

13 January 2025

Dear Councillor

I HEREBY SUMMON YOU to attend the meeting of the Tendring District Council to be held at 7.30 p.m. on Tuesday 21 January 2025 when the business specified in the accompanying Agenda is proposed to be transacted. The meeting will be held in the Princes Theatre, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Ian Davidson', followed by a horizontal line extending to the right.

Ian Davidson  
Chief Executive

# TENDRING DISTRICT COUNCIL

## AGENDA

For the meeting to be held on Tuesday, 21 January 2025

### **Prayers**

#### **1 Apologies for Absence**

The Council is asked to note any apologies for absence received from Members.

#### **2 Minutes of the Last Meeting of the Council (Pages 7 - 32)**

The Council is asked to approve, as a correct record, the minutes of the meeting of the Council held on Tuesday 26 November 2024.

#### **3 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests of Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

#### **4 Announcements by the Chairman of the Council**

The Council is asked to note any announcements made by the Chairman of the Council.

#### **5 Announcements by the Chief Executive**

The Council is asked to note any announcements made by the Chief Executive.

#### **6 Statements by the Leader of the Council**

The Council is asked to note any statements made by the Leader of the Council.

*Councillors may then ask questions of the Leader on his statements.*

#### **7 Statements by Members of the Cabinet**

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

*Councillors may then ask questions of the Portfolio Holders on their statements.*

#### **8 Petitions to Council**

The Council will consider any petition(s) received in accordance with the Scheme approved by the Council.

#### **9 Questions Pursuant to Council Procedure Rule 10.1 (Pages 33 - 34)**

Subject to the required notice being given, members of the public can ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The Chairman shall determine the number of questions to be tabled at a particular meeting in order to limit the time for questions and answers to 21 minutes.

#### **10 Urgent Cabinet or Portfolio Holder Decisions**

The Council will receive a report on any Cabinet or Portfolio Holder Decisions taken as a matter of urgency in accordance with Access to Information Procedure Rule 15 (Special Urgency), Budget and Policy Framework Procedure Rule 6(b) and/or Overview and Scrutiny Procedure Rule 18(i).

#### **11 Minutes of Committees (Pages 35 - 54)**

The Council will receive the minutes of the following Committees:

- (a) Audit of Monday 9 December 2024; and
- (b) Resources and Services Overview & Scrutiny of Tuesday 17 December 2024.

#### **NOTES:**

- (1) The above minutes are presented to Council **for information only**. Members can ask questions on their contents to the relevant Chairman but questions as to the accuracy of the minutes **must** be asked at the meeting of the Committee when the relevant minutes are approved as a correct record; and
- (2) If any recommendations to Council have been made by those Committees, these are included within separate reports for Council to decide upon (i.e. by noting the minutes those recommendations are not approved at this stage of the proceedings).

#### **12 Motion to Council pursuant to Council Procedure Rule 12 - 'Giving Pets as Prizes' and the Council's Animal Welfare Charter (Pages 55 - 56)**

Pursuant to the provisions of Council Procedure Rule 12, Council will consider a motion, notice of which has been given by Councillor Barrett.

The provisions of Council Procedure Rule 12.5, (Professional Advice of the Council's Statutory Officers on the Motion) require the Council's three statutory officers (i.e. Monitoring Officer, Section 151 Officer and Head of Paid Service), once the Motion has been accepted as being valid, to produce a formal Advisory Note detailing any necessary initial professional advice in relation to the implications for the Council of that Motion. That Advisory Note will focus on implications for the Council relating to budgetary, constitutional or legislative requirements or staffing matters.

In this instance, the Council's Statutory Officers have not yet indicated whether they need to provide any such professional advice and whether therefore an Advisory Note(s) does need to be produced on this occasion.

#### **13 Recommendations from the Cabinet**

The Council is asked to consider any recommendations submitted to it by the Cabinet.

#### **14 Reports Submitted to the Council by an Overview and Scrutiny Committee**

The Council is asked to consider any reports submitted to it by an Overview and Scrutiny Committee.

**15 Report of the Chief Executive - A.1 - The Government's English Devolution White Paper and Letter to Leaders of all Two-Tier Councils referencing possible postponement of 2025 Elections (Pages 57 - 74)**

This report sets out for Council a summary of the Government's English Devolution White Paper published on 16 December 2024 in respect of its proposals in this policy area and the Government's intentions for local government re-organisation; including the relevant timelines for these two separate but parallel strands of Government policy. Associated with this is the potential deferral of elections scheduled for May 2025 to May 2026 (initially).

**16 Report of the Chief Executive - A.2 - Resignations from the Tendring Independents Group (Pages 75 - 76)**

To formally report that Councillors Michael Bush and Brad Thompson have previously served formal notice on the Council that they no longer wish to be treated as a member of the Tendring Independents political group.

**17 Report of the Chief Executive - A.3 - Resignation from the Council - Lynda McWilliams (Pages 77 - 78)**

To formally report the resignation of Lynda McWilliams from the office of Member of Tendring District Council.

**18 Report of the Chief Executive - A.4 - Change in Membership of Committees (Pages 79 - 80)**

To formally report a change in the membership of a committee made since the last meeting of the Full Council.

**19 Joint Report of the Director (Governance) & Monitoring Officer and the Cabinet - A.5 - Proposed Amendment to Article 9 of the Council's Constitution: TDALC representation on the Town & Parish Councils' Standards Sub-Committee (Pages 81 - 84)**

To enable Full Council to consider a proposed amendment to Article 9 of the Council's Constitution.

**20 Questions Pursuant to Council Procedure Rule 11.2**

Subject to the required notice being given, Members of the Council can ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees.

The time allocated for receiving and disposing of questions shall be a maximum of 30 minutes. Any question not disposed of at the end of this time shall be the subject of a written response, copied to all Members the following working day unless withdrawn by the questioner.

**21 Seating Plan for meetings of the Full Council in the remainder of the 2024/2025 Municipal Year (Pages 85 - 86)**

To enable Full Council to approve the seating plan for its meetings to be held during the remainder of the 2024/2025 Municipal Year. The seating plan has been amended to reflect the decisions of Councillors Bush and Thompson to leave the Tendring Independents Group and the resignation from the Council of Lynda McWilliams.

## **22 Urgent Matters for Debate**

The Council will consider any urgent matters submitted in accordance with Council Procedure Rules 3(xv), 11.3(b) and/or 13(p).

### **Date of the Next Scheduled Meeting of the Council**

Budget & Council Tax Setting - Tuesday, 11 February 2025 at 7.30 pm - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

## **INFORMATION FOR VISITORS**

### **PRINCES THEATRE FIRE EVACUATION PROCEDURE**

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it. Your calmness and assistance is greatly appreciated.

### **PUBLIC ATTENDANCE AT TENDRING DISTRICT COUNCIL MEETINGS**

Welcome to this evening's meeting of Tendring District Council.

This is an open meeting which members of the public can attend to see Councillors debating and transacting the business of the Council. However, please be aware that, unless you are included on the agenda to ask a public question, members of the public are not entitled to make any comment or take part in the meeting. You are also asked to behave in a respectful manner at all times during these meetings.

Members of the public do have the right to film or record council meetings subject to the provisions set out below:-

#### **Rights of members of the public to film and record meetings**

Under The Openness of Local Government Bodies Regulations 2014, which came into effect on 6 August 2014, any person is permitted to film or record any meeting of the Council, a Committee, Sub-Committee or the Cabinet, unless the public have been excluded from the meeting for the consideration of exempt or confidential business.

Members of the public also have the right to report meetings using social media (including blogging or tweeting).

The Council will provide reasonable facilities to facilitate reporting.

### **Public Behaviour**

Any person exercising the rights set out above must not disrupt proceedings. Examples of what will be regarded as disruptive, include, but are not limited to:

- (1) Moving outside the area designated for the public;
- (2) Making excessive noise;
- (3) Intrusive lighting/flash; or
- (4) Asking a Councillor to repeat a statement.

In addition, members of the public or the public gallery should **not** be filmed as this could infringe on an individual's right to privacy, if their prior permission had not been obtained.

Any person considered being disruptive or filming the public will be requested to cease doing so by the Chairman of the meeting and may be asked to leave the meeting. A refusal by the member of the public concerned will lead to the Police being called to intervene.

### **Filming by the Council**

This meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items, and the footage will be on the website for up to 24 months (the Council retains one full year of recordings and the relevant proportion of the current Municipal Year). The Council will seek to avoid/minimise footage of members of the public in attendance at, or participating in, the meeting.